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PARKS AND RECREATION

The magazine of the Illinois Association of Park Districts and the Illinois Park and Recreation Association

inclusion belonging



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ILLINOIS PARKS AND RECREATION

FROM THE EDITOR

Everyone Has a Seat at the Table

As families and friends gather for the upcoming fall and winter holidays, I'm always thinking about "how am I going to make sure I have a chair for everyone?" It's an important thought for a few reasons: you don't want anyone to feel left out and you also want to be



able to see all those present in one place. This mindset is one that drives park and recreation agencies throughout the entire year.

Being part of a park district, forest preserves, conservation district, recreation department, or special recreation association means making sure all residents can be not only heard and seen, but also fully served to the greatest intent possible.

How do you make sure everyone's needs are met? How do you create programs that can be accessible to all? Where are you lacking in inclusivity, diversity, and equity? These are questions you more than likely ask yourself every single time you step through the door. Not only is it important to make sure needs are met, but we must also make sure everyone can feel a sense of belonging. How we connect with those we serve and how we bring them a feeling of safety and security are essential to creating an environment that is welcoming to all.

This issue has some incredible stories of how we can look at our respective communities and reach everyone. In DEI(B) = Diversity, Equity, Inclusion = Belonging onpage 30, Tracey Crawford and Oralethea Davenport examine what it means to belong. Beyond Words: Crafting an Authentic Land Acknowledgement on page 20 examines how the McHenry County Conservation District and Trickster Cultural Center came together to honor the histories and lifeways of Indigenous groups. Finally on page 24, Samyuktha Neeraja speaks about what it takes to make park districts friendly to those with disabilities in Achieving Disability Inclusion for Park Districts: More Than Ramps and Elevators.

Different perspectives help us to realize the entire scope of the work we do each and every day and I hope these viewpoints open your eyes to a way of thinking you might not have considered.

- Wayne Utterback, Editor



Photo Credit: This issue's cover photo was a 2023 Give Us Your Best Shot photo submission by Maggie Beaudin of the West Chicago Park District.



PARKS AND RECREATION

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GET ON BOARD



Board Members - The January Conference is Not Only For Staff: It's For You!

Peter M. Murphy, Esq., CAE, IOM IAPD President and CEO

January is the perfect month to hone your leadership skills and learn about all things parks and recreation at the IAPD/IPRA state conference January 23-25, 2025.

The Soaring to New Heights Conference, the largest parks and recreation conference in the nation, offers a number of excellent sessions designed specifically for new and seasoned commissioners to expand their board knowledge, become more effective board members, and sharpen their leadership skills. Add in the exhibit hall brimming with the latest trends, equipment, and services and it equates to a one stop shop for you to stay on top of your game.

Take the opportunity to register today and plan to attend this outstanding conference. Here is a sampling of some of the excellent educational sessions available to you.

#101 Lessons From the Ballot Box

Thursday, January 23, 2025

3:00 p.m. – 4:00 p.m. Starting with the right preparation and planning, the passage of a referendum should almost be inevitable, not left to crossed fingers and high hopes. With lessons, steps and insights from experts in research, financing, election law and communications, you can confidently lead your Board of Commissioners and staff in a community engagement and education campaign in support of a ballot initiative to issue bonds or increase the limiting rate.

#112 Real Estate 101: What You Need to Know About Acquiring, Selling and Using Property

Thursday, January 23, 2025 10:00 a.m. - 11:00 a.m.

This session will focus on acquiring real estate and the ways to sell it. We will also discuss lesser interests in real estate such as easements, licenses and use agreements and key provisions to include in each of them. We will also talk about the use of park property, including zoning issues that your agency may face and how to resolve them. Additionally, we will discuss developer donations, or impact fees, and how to maximize them for the benefit of your agency.

#113 Unified Actions: Managing Protest Scenarios through **Municipal Intergovernmental Cooperation**

Thursday, January 23, 2025 1:30 p.m. - 2:30 p.m.

Hear a case study on how two local government units successfully collaborated to provide a coordinated response, ensuring community safety and the protection of First Amendment rights during a protest.

#120 Can We and Should We Have Video Surveillance in Parks and Facilities?

Thursday, January 23, 2025 1:30 p.m. - 2:30 p.m.

Video surveillance cameras are everywhere. What policies and procedures do park districts need to have in place before they start recording in parks and facilities? You will learn the best practices for utilizing video surveillance systems, the implications of the Freedom of Information Act (FOIA) and the Local Records Act. We will provide updated on recent case law related to the use of video surveillance.

Quote: "An investment in knowledge pays the best interest." - Benjamin Franklin



#100 So You Want to Stay Out of Jail? What Park District Leadership Must Know About Ethics Requirements Friday, January 24, 2025

8:30 a.m. – 9 :30 a.m.

This session will provide elected officials, officers, and employees with critical information on the Gift Ban Act, prohibited political activities, conflicts of interest, official misconduct, whistleblower protections and executive session confidentiality.

#102 Beyond the Basics: Navigating Politically Sensitive **Community Projects and Issues**

Friday, January 24, 2025 3:30 p.m. – 4:30 p.m.

This session will provide elected officials and employees with real world guidance on how to handle hot button community projects and issues. Attendees with learn tips for navigating contentious public meetings.

#103 Illinois Sunshine Laws: FOIA and Open Meetings Act

Friday, January 24, 2025 10:00 a.m. – 11:00 a.m.

This session will summarize the basic requirements of FOIA, including deadlines, the handling of burdensome requests, and common exemptions applicable to park district and recreation association records.

#104 Board Member to Board Leader Part I

Friday, January 24, 2025 8:30 a.m. – 9:30 a.m.

At the heart of every Park Board is a good-intentioned citizen who wants to give back to their community. This session will help individual board members ensure that they are being impactful in a positive way. If you're looking for a session that goes beyond the nuts and bolts and digs into real, meaningful, and applicable board topics, then look no further! This is just what you need to acquire new skills and energize yourself for a successful Board tenure!

#105 Board Member to Board Leader Part II

Friday, January 24, 2025

3:30 p.m. – 4:30 p.m.

Dive into NEW topics like working with difficult residents, promoting long-term thinking, advancing agenda items, leading efficient meetings, and assessing your director. Participants will be able to bring practical suggestions and tools back to their fellow board members.

#110 Legal/Legislative Part I

Friday, January 24, 2025 8:30 a.m. - 9:30 a.m.

Recent tort liability cases that provide guideposts in your agency's day-to-day operations will also be covered. You will also receive information about the latest developments from the state capitol. Stay current on a wide variety of changes in the law and learn how these changes will affect the operation of your agency.

#111 Legal/Legislative II

Friday, January 24, 2025 10:00 a.m. - 11:00 a.m.

Review the many new laws, regulations, court decisions and PAC opinions issued in 2024. We will explain how the new laws work, how they impact your agency, and tips and strategies for staying in compliance. Learn about new laws impacting your agency including OMA/FOIA, employment law, human rights, property tax and more.

#115 Responding to First Amendment Audits

Saturday, January 25, 2025

10:30 a.m. - 11:30 a.m.

Every citizen in every park and facility you operate is a potential First Amendment auditor. Not just activists, but everyday patrons with a dispute can begin recording instantly, with the goal of capturing and spreading video evidence of a First Amendment violation or improper or embarrassing behavior. This session will explain the First Amendment Audit, what needs to happen before the auditor arrives, and the do's and don'ts for commissioners and employees while an audit is occurring. Specific examples of First Amendment audits will be given and the options available to the public agency in each example will be discussed.

#123 Direct & Deliberate: How to Successfully PASS a Referendum

Friday, January 24, 2025 10:00 a.m. - 11:00 a.m.

Is your district or agency going on the ballot soon? Hear from a park district, consultant and their legal team how they passed their \$17M referendum with over 70% positive response in only a 25% voter turnout election. Go through the steps of getting to the referendum process, working with a consultant and leading the way to the end...all with a successful finish.

#124 Minutes Shouldn't Take Hours

Saturday, January 25, 2025

10:30 a.m. - 11:30 a.m.

Learn how to streamline your minutes so members can find the information they are looking for quickly. Learn what belongs in the minutes and what doesn't. Learn to properly format minuites. Learn how your organization's rules may affect how your minutes are written.

#125 The Agenda: In What Order Should Business Take Place Saturday, January 25, 2025

12:30 p.m. - 1:30 p.m.

How does an organization decide when to consider items of importance during the meeting? Robert's Rule of Order suggests a standard order of business as well as option items to help guide an organization through their meeting. Find out how your organization compares of how you can address other important issues in a timely and efficient manner.

#129 Boardmanship Essentials Part I

Saturday, January 25, 2025

12:30 p.m. - 1:30 p.m.

This session provides essential, practical information to ensure lawful and professional open and closed board meetings; avoid embarrassing and unlawful Open Meetings Act errors and practical tips and strategies for communicating and attending meetings electronically.

#130 Boardmanship Essentials Part II

Saturday, January 25, 2025 2:00 p.m. - 3:00 p.m. This session explores the often difficult legal and practical challenges of governing with a challenging commissioner, a divided board, and/or an angry public. Obtain legal and practical strategies for managing defiant commissioners, moving forward with a divided board or a hostile public.

On behalf of the Staff and Board of the IAPD, I wish you and your family peace, joy, and happiness during this holiday season. I hope to see you in person at the IAPD/IPRA Soaring to New Heights Conference, January 23-25, 2025, at the Hyatt Regency Chicago.

EYE ON THE **PROFESSION**

A CLOSER LOOK AT TRENDS AND ISSUES IN THE PARK AND RECREATION PROFESSION



Unity Through Diversity

By Suzi Wirtz, IOM IPRA Executive Director

In today's increasingly interconnected but sometimes socially awkward world, celebrating diversity, fostering inclusion and a focus on belonging are more critical than ever. These actions shape our social landscapes and impact workplaces, agencies, government, educational institutions and the vast communities that you serve. The parks, recreation and conservation industry nationwide interacts daily with diverse audiences of all abilities. Last year, the NRPA Research team surveyed park and recreation leaders to better understand the efforts surrounding diversity, equity and inclusion practices. A few of the key findings were that 42% of park and recreation agencies have established, formal DEI activities, while 92% of agencies offer DEI education and resources to their staff. However, six out of seven park and recreation leaders agree that park and recreation inequity is a problem nationally.

IPRA aspires to be part of the solution, through Board commitment, strategic planning initiatives, volunteer committees, programs, education and being a role model for our members and other associations in Illinois, but also across the country.

Can't We All Just Belong?

As we all should know, diversity encompasses a broad range of human "differences," including race, ethnicity, gender, age, sexual orientation, ability and socioeconomic status. It reflects the multitude of experiences and perspectives that individuals bring to every table—and they should be at every table. A variety of voices contribute to richer discussions, innovative problem-solving and more comprehensive solutions.

Next comes inclusion, which creates an environment in which all individuals feel welcomed, heard and respected. Inclusion means having equal access to opportunities and resources, and you know your voice is part of the decisionmaking processes.

So, if diversity focuses on the presence of differences, and inclusion provides the space - then belonging is really the outcome of inclusion. Belonging taps into the emotional experience of individuals within a group. If we learned anything in kindergarten, it's that when you feel that you belong, you are happy. You know you are accepted, valued and integral to a community. Thus, you are more likely to engage fully, share your ideas and contribute to collective goals.

The relationship between diversity, belonging and inclusion is crucial and necessary. A culture that promotes belonging can enhance the benefits of diversity, encouraging collaboration and inclusivity.

Social Equity is Simply Equity

The IPRA Board approved a social equity statement recently that reads, "At the Illinois Park and Recreation Association (IPRA), we believe in the inherent dignity and worth of every individual. Our commitment to Diversity, Equity, Inclusion and Belonging is unwavering and integral to our mission of enhancing the quality of life for all Illinois residents and visitors through parks and recreation."

Beyond words, IPRA is proud to have eight special interest sections that provide a variety of ways for members to be included and ensure every voice is heard and valued. In this article, I'll describe two of those sections. The Diversity Section has existed for a number of years and consists of professionals aiming to expand the knowledge base and emphasize the importance of diversity in parks, recreation, therapeutic recreation and forest preserves. The focus is twofold: 1) Diversity as it relates to the individual professionally, and 2) Diversity as it affects the agency and the communities it serves.

In the wake of George Floyd's death four years ago, IPRA and the Diversity Section introduced Safe Zone Conversations (SZC), which discuss human topics that can be deemed sensitive, uncomfortable or complex in nature. These conversations foster a safe environment of mutual respect and inclusivity. These discussions were wildly successful, discussing topics such as dealing with political push back, belonging, racism, LGBTQ+, Latinx, mental health and disability matters. IPRA will once again offer these conversations in 2025 for members. IPRF (the Foundation that supports IPRA's educational and diversity efforts as well as scholarship programs) works to fund future diversity education and programming with a portion of the SZC donations. Keep an eye on the IPRA website and newsletters for more information. Four years ago, we introduced a Diversity Education Institute as the signature event of the Diversity Section, which has grown in attendance and awareness exponentially. This one-day event in April provides exceptional speakers and a chance to network with like-minded individuals and share stories.

Illinois is Unique and Proud of It

Within Illinois, there are numerous agencies and associations doing amazing things when it comes to inclusion and belonging, most notably the special recreation associations (SRAs). And I was astounded when I learned that Illinois is the only state that allows park districts and municipalities to join together to create SRAs for people with disabilities. I've visited quite a few SRAs in the past 10 months and their facilities and opportunities are nothing short of amazing. Not to mention the dedication and passion of the staff members who work there.

IPRA also has a Therapeutic Recreation Section with a number of committees like: inclusion, adult day programs, support services and staffing and cultural arts, to name a few. The TR Section, with partial funding from IPRF, sponsors an annual TR Leadership Summit, designed for professionals with this specialty area. Held in September, this day-long event consists of three 75-minute breakout sessions presented by highly recognized professionals in the field.

The SRAs of IPRA

Lincolnway Special Recreation Association (LWSRA) West Suburban Special Recreation Association (WSSRA) Fox Valley Special Recreation Association (FVSRA) Northwest Special Recreation Association (NWSRA) Warren Special Recreation Association (WSRA) Northern Will County Special Recreation Association (NWCSRA)

Northwest Special Recreation Association (NWSRA), Waukegan Park District

Northeast Dupage Special Recreation Association (NEDSRA) Northern Illinois Special Recreation Association (NISRA) Maine-Niles Association of Special Recreation (M-NASR) Northern Suburban Special Recreation Association (NSSRA) Maine-Niles Association of Special Recreation, Maine-Niles

Association of Special Recreation (M-NASR) Southwest Special Recreation Association (SWSRA) Special Recreation Association of Central Lake County (SRACLC)

Western DuPage Special Recreation Association (WDSRA) Kishwaukee Special Recreation Association (KSRA) Southwest Special Recreation Association (SWSRA), South

Suburban Special Recreation Association (SSSRA) South Suburban Special Recreation Association (SSSRA) Heart of Illinois Special Recreation Association River Valley Special Recreation Association (RVSRA) Fox Valley Special Recreation Association Heart of Illinois Special Recreation Association (HISRA) Champaign- Urbana Special Recreation

Challenges We Can Address

As evidenced in the NRPA research, these issues are challenging. Many organizations struggle with unconscious biases, systemic barriers and a lack of understanding of the importance of inclusivity. And, sad but true, initiatives aimed at increasing diversity can sometimes be viewed as tokenism if they do not also promote belonging. All individuals need to feel valued and respected. Here are a few ideas for you:

Education and Awareness: Invest in training programs that raise awareness about unconscious bias and the value of diversity. Understanding different perspectives can help build empathy and encourage more inclusive behavior. Hosting a SZC conversation mentioned above is a step in the right direction.

Inclusive Policies and Open Dialogue: Implementing policies that support diversity and inclusion is crucial. This might include flexible work arrangements, mentorship programs and affinity groups that give underrepresented voices a platform. Get involved with IPRA's Sections.

Leadership Commitment: Leaders must model inclusive behavior and commit to diversity and belonging and inclusion as core values. This commitment should be visible in decision-making processes and resource allocation. Visit our website for the Social Equity Statement or talk to any one of IPRA's or IPRF's board members.

Celebrating Differences: Recognizing and celebrating diverse backgrounds and experiences fosters a culture of appreciation. Events, workshops and discussions that highlight various cultures can help strengthen community ties. Each IPRA section sponsors an annual signature event. Visit our website for more information on the sections, volunteer leaders and upcoming dates. www.ilipra.org

Diversity and belonging are not just buzzwords; they are essential components of thriving communities, agencies and associations. By fostering an environment that embraces diversity and actively cultivates a sense of belonging, I absolutely believe we will harness the full potential of every individual. This commitment requires ongoing effort, selfreflection and adaptation, but the result are well worth it. IPRA is here with you and for you, so please reach out to me or any staff member with questions or ideas.

STATEHOUSE INSIDER

ISSUES & INSIGHTS FROM THE LEGAL/LEGISLATIVE SCENE



The Annual Conference Offers a Great Return on Investment

Jason Anselment IAPD General Counsel

As I was reviewing the Preliminary Program for the upcoming IAPD/IPRA Soaring to New Heights Conference, I was struck again this year by the number and breadth of the educational offerings. Whether you are a professional, commissioner, local counsel, volunteer, or vendor, the 153 concurrent sessions across 12 multi-disciplinary tracks along with 15 content-rich workshops offer plenty for everyone.

As past attendees can attest, the benefits of the Annual Conference extend far beyond all these learning opportunities. In fact, as your board and staff consider your strategic plans and goals for the new year, be mindful that there may be no better investment of your time or resources than the IAPD/IPRA Soaring to New Heights Conference. This is particularly true when weighing the potential cost of not attending. If you have not attended in the past or if you are not currently registered, I urge you to consider doing so now.

Top Experts, Latest Trends, Cost Saving Ideas, and Much More All in One Place

Collaboration rather than competition is a key quality that separates public park and recreation agencies from the private sector because in the private sector a profit motive is typically a disincentive to sharing ideas, best practices, and solutions. Conversely, the synergy that is created at the annual conference where so many leaders in public parks, recreation, and conservation are gathered is amazing.

One of the best avenues for building relationships at the Soaring to New Heights Conference is the Exhibit Hall, which provides an opportunity to speak one-on-one with dozens of consultants, manufacturers, distributors and designers. This unique experience offers the ability to engage with top experts and see firsthand the latest trends in equipment, software, and other features, which is often the first step for finding innovative solutions and cost-saving ideas. To attempt to replicate these experiences throughout the year would take days away from the park district and thousands of miles across the state and nation. During the Soaring to New Heights Conference, they are all under one roof. The wide array of partnerships and intergovernmental agreements is another quality that distinguishes Illinois park, recreation, and conservation agencies from other local governments. As I have reviewed dozens of Efficiency Committee reports that have been submitted to IAPD the past month, I have been astounded by the number of intergovernmental agreements related to shared facility use, joint programing, cooperative purchasing, and hundreds of others.

There is no better place than the Soaring to New Heights Conference to learn about these opportunities from peers throughout Illinois. As you review the conference schedule, you will find several excellent sessions related to this topic. Again, however, while sessions are a great place to learn, as much or more knowledge can be obtained through collaboration among commissioners and professionals during the many networking opportunities that are available at the conference. In fact, I can think of no other time or place where there is greater access to park and recreation expertise under one roof.

Legal Updates and Best Practices

Each year, we field hundreds of legal and legislative inquiries from park district local counsel and member agencies. These calls and emails present some of the most interesting parts of any day, and we are grateful for the opportunity to help hundreds of members and their counsel each year. Yet, these calls often remind me that the best place to keep up with numerous legal and legislative changes is the annual conference, a fact that is evident from the number of sessions on legal topics like the Open Meetings Act, Freedom of Information Act, tax levies and other financial procedures, employment laws, bond referendum, and many others.

For local counsel, the continuing legal education track offers an excellent opportunity to keep current on new laws, regulations, court cases, and other developments that impact their local government clients while also satisfying continuing education requirements at an affordable cost. Board members who happen to be attorneys can also take advantage of this opportunity. While the recently concluded IAPD Legal Symposium is also an excellent way to stay up to date on legal changes from the past year, the multiple days and length of conference sessions allows presenters to take a deeper dive into these important topics.

Build a Better Board at the Annual Conference

The annual conference also offers the very best opportunity to learn about the latest trends in parks, recreation, and conservation. Additionally, the schedule always includes numerous board building sessions on parliamentary procedure, ethics, boardmanship, open meetings rules, the commissioner's roundtable and much more. These are just a few of dozens of courses that can help build better boards by making meetings run more smoothly, preventing legal and ethical violations, and encouraging civility in governance.

In addition to classroom learning opportunities, the annual conference affords commissioners an opportunity to network with board members from other agencies. By collaborating with fellow commissioners and professionals throughout Illinois, elected officials can learn about programs, partnerships, techniques and other activities that have and have not worked at other agencies.

I often wonder how many legal pitfalls are avoided, how much money is protected through cost-saving programs, and how many new ideas are implemented each year as the result of education, training and networking at the annual conference. If you want to build a better board, lead by example and take advantage of the many resources at the annual IAPD/IPRA Soaring to New Heights Conference. There is no better way to build a better board through education and training.

Consider the Potential Cost of Not Attending the Conference

While critics occasionally attack the financial cost associated with attending conferences, they typically ignore the advantages of the information that is obtained, including ideas that save money. They also neglect to consider the costs and potential consequences of not obtaining continuing education. Failure to stay current with hundreds of legal changes exposes districts to liability. Not keeping up with best practices often ends up costing taxpayers exponentially more than the investment in conference registrations, while missed opportunities to network with other elected officials, professionals, and vendors may mean lost revenue generators and cost saving tips.

Critics also do not consider that attending the conference requires volunteer park commissioners to give up more of their own personal time to attend. So many are willing to do this every year because they realize that the investment is beneficial and can save time down the road. Meetings run more smoothly because of a greater understanding of the Open Meetings Act and parliamentary procedures. Less study time may be needed to prepare for a meeting because there is a greater understanding of the process associated with financial procedures or because officials are more in tune with the latest trends.

Simply put, although attending the conference requires a commitment, those who make it return to the conference almost every year because they know the knowledge they receive more than pays for itself. This is especially true when considering the cost of not attending. A single revenue producing or money saving idea may last in perpetuity. A legal pitfall or other liability avoided may save money and avoid other damaging consequences, and the education and networking with other park commissioners and professionals throughout the state are priceless.

Continuing education and training are essential to the successful operation of any organization or business. Park and recreation agencies are no different, and the premier event to obtain this knowledge is the annual IAPD/IPRA Soaring to New Heights Conference. I look forward to seeing you there!

Calling All Commissioners: Top 5 Reasons to Attend the Soaring to New Heights Conference

1. Understand director/commissioner roles and responsibilities. Commissioners who attend the annual conference gain a better appreciation of the role of a commissioner vs. the role of executive director.

2. Avoid legal pitfalls and stay out of the headlines. Numerous educational sessions on the Open Meetings Act, ethics laws and prohibited activities provide commissioners with the do's and don'ts of elected office.

3. Help meetings run smoother. Educational sessions on parliamentary procedure, the tax levy process, budget and appropriation ordinances, annual audits and many more give elected officials a greater understanding of important processes that help save time and energy down the road.

4. Build a better board. In addition to building camaraderie among your board, commissioners who attend the conference learn good boardmanship from other commissioners and discover what has and has not worked at other agencies.

5. Recognize the need for investments in facilities and equipment. In addition to dozens of educational sessions on the latest trends, more than 320 exhibitors showcase the hottest products and services to demonstrate the necessity of investing in your agency's facilities and equipment.

EDUCATION CORNER

FOSTERING INFORMATION AND LIFELONG LEARNING FOR PRACTITIONERS



Low-Cost, High-Value: Continuing Education with Associations

By Duane Smith, CPRP IPRA Education Director

Though I can't identify the day it happened, roughly a few years into my job as a practitioner in parks, recreation, and conservation I developed a profound motivation to advance my skills and stand among the industry professionals I aspired to be someday in my career. I did not have a desire, nor did I have the financial means to pursue a master's degree at that time, so I decided to pursue Certified Park & Recreation Professional (CPRP) certification through the National Recreation and Park Association (NPRA). I remember vividly the day and the exact moment when I learned that I passed the exam. I was energized, confident, and ready to move mountains because I now had the affirmation I needed to propel my career to next level success. Best of all, my former employer sponsored the associated fees, so I walked away with a valuable credential without accumulating financial debt that would have undoubtedly impacted my growing family.

There is a growing trend in the workforce toward pursuing continuing education opportunities, driven by the need to remain competitive as the world continues to evolve. Workers increasingly recognize that upskilling and reskilling are essential for relevancy, job security, and career advancement. Reports from sources such as Associations Now, Modern Campus, and Higher Education Today suggest a growing preference for educational programs offered by professional associations over traditional higher education institutions. Workers are drawn to association-provided credentials, certifications, and learning programs because these options are more affordable and better aligned with industry demands. Additionally, these programs are accessible, shorter, and focused on practical skills, thus offering career benefits without taking on the burden of student loans.

Supporting their employees' continuing education through associations offers employers strategic benefits too. By funding these initiatives, employers not only attract and retain top talent but also foster higher employee loyalty and job satisfaction, reducing turnover costs. Employees who earn certifications, credentials, and industry-specific knowledge through associations bring immediate value to the organization by applying relevant skills that align with the company's evolving goals. This targeted education also enhances internal mobility, empowering employees to transition into new roles or take on leadership positions, thus filling skill gaps from within rather than requiring costly external hires.

Here at the Illinois Park & Recreation Association, our mission is to provide and promote exceptional standards of education, networking, and resources for all professionals in the Illinois park, recreation, and conservation communities. With the support of an amazing staff and exceptional volunteer leaders, we continue to expand our continuing education portfolio to ensure Illinois professionals have access to timely and relevant educational opportunities that will help them better serve their respective communities. While we have some exciting initiatives in the works that will provide more accessible content and credentialing opportunities in the near future, take a look at the next page for IPRA's line-up of continuing education planned for 2025.

Don't be mistaken, there is tremendous value in pursuing degrees from higher education institutions. Degrees provide a broad and in-depth education, help increase your earning potential and career opportunities, and they give you credibility in the ever-changing job market. I'm simply encouraging you to keep an open mind about your continuing education and leverage associations to help you achieve professional goals. Create a plan, discuss with your agency, and before you know it you'll have the confidence to move mountains too.

CONFERENCE

Soaring to New Heights -Workshops & Sessions

CERTIFICATE PROGRAMS

ProConnect Mentorship Program Professional Development School Financial Sustainability Playground Maintenance Course Equity in Practice Certified Youth Sports Administrator

CERTIFICATION

CPRE Virtual Exam Prep Course CPRP Virtual Exam Prep Course Certified Playground Safety Inspector Course / Exam Aquatic Facility Operator Course / Exam Certified Pool Operator Course / Exam Mental Health First Aid Certification Course - Youth

SIGNATURE EDUCATION

Safety Symposium Communications & Marketing Summit Diversity Education Institute Facility Management Workshop Forest Preserve & Conservation Workshop Supervisor Symposium Therapeutic Recreation Leadership Summit

VIRTUAL EDUCATION

Skills Development Webinar Series Section Webinars & Learning Labs Lunch and Learns



Skills Development Webinar Series February-December

CPRE & CPRP Virtual Exam Prep Courses - Series A February 20-March 27, 2025

> Aquatic Facility Operator Course March 5-6, 2025

Certified Playground Safety Inspector Course - Spring March 11-13, 2025



ILipra.org



legal calendar 2025

Prepared by Peter M. Murphy, IAPD President/CEO & Jason A. Anselment, IAPD General Counsel

The following park district calendar includes key dates and duties based upon a fiscal year that begins on May 1 and ends on April 30. For those park districts that have adopted another date for the commencement of the fiscal year (70 ILCS 1205/4-4), this calendar must be adjusted for those duties that must be performed at times related to the fiscal year. The calendar is also established around regular park board meetings held on the third Thursday of each month. Selected election dates are based on the Consolidated Primary Election to be held on February 25, 2025, and the Consolidated Election to take place on April 1, 2025. For additional election dates, consult the Tools section of the IAPD website, ILparks.org.

This Legal Calendar was compiled by the Illinois Association of Park Districts as a resource for our members. It is not an exhaustive list of every law that may impact park districts or a substitute for individual legal research. As with any question requiring legal advice, you should contact your park district's attorney. For questions or additional information, you may also contact the IAPD.

All statutory references are to the Illinois Compiled Statutes (ILCS).

ANNUAL REQUIREMENTS

AT THE BEGINNING OF THE CALENDAR (OR FISCAL) YEAR: • Post the date, time and place of park district regular meetings for the

year. Mail copies to the news media.
(5 ILCS 120/2.02)
Review the requirement that all closed sessions are to be recorded verbatim by audio or video. (5 ILCS

120/2.06)
Review the requirement that open meeting minutes must be approved within 30 days after the meeting or at the public body's second subsequent regular meeting, whichever is later, and made

available for public inspection within 10 days after approval. (5 ILCS 120/2.06)

• Review the requirements that all Open Meetings Act and Freedom of Information Act officers must complete the Illinois Attorney General's annual training requirements. Newly appointed officers must complete the training within 30 days after designation or assuming the position. (5 ILCS 120/1.05; 5 ILCS 140/3.5(b))

 Review the requirement that newly elected or appointed members of a public body must successfully complete a course on the Open Meetings Act offered by the Illinois Association of Park Districts or the electronic training curriculum on the Open Meetings Act developed by the Illinois Attorney General's Public Access Counselor within 90 days of their oath of office or otherwise assuming their responsibilities if no oath is required. (5 ILCS 140/1.05) • Review the requirement that all local governments with Internet websites are required to post on that website an email address for their elected officials for the public's use in contacting those officials and post a hyperlink on the local government's homepage to allow the

public easy access to the contact information. (50 ILCS 205/20)

• Review with the park district treasurer the requirement that all funds of the district not immediately needed for disbursement must be invested within two working days at prevailing interest rates or better. (30 ILCS 225/1)

• Review the requirement that every person, other than the treasurer, receiving money for the district must keep a triplicate record of the money, and deliver the money to the treasurer not later than the middle of the month following the month of receipt. (30 ILCS 20/1)

• The American flag must be displayed and flown each day of the week from each City Hall or Village Hall and Village Square and at the principal entrance to all supervised public parks. (5 ILCS 465/3b)

• Contributions to the Illinois Municipal Retirement Fund (IMRF) must be deducted each pay period from covered employees' pay and remitted to the IMRF along with the contribution from the local government. (40 ILCS 5/7-132, 7-172, 7-173)

• Districts that have employees under Social Security must send their FICA contributions at such times as may be designated by the Internal Revenue Service. (40 ILCS 5/21-105.2, 21-109) • Review the requirement that all newly hired employees must be reported to the Illinois Department of Employment Security. (820 ILCS 405/1801.1)

• For persons or entities required to report under the Lobbyist Registration Act, review reporting requirements for expenditures. (25 ILCS 170/6, 170/6.5)

• All employers must post a notice developed by the Illinois Department of Human Rights (IDHR) and include information concerning an employee's rights in any employee handbook. Samples of these required notices are available on the IDHR's website. 775 ILCS 5/2-102(K)

 For IMRF employers with a website, ensure that the district's website contains a hyperlink to the IMRF webpage that includes the statutorily required information pertaining to all participating municipalities (40 ILCS 5/7-135.5)

 Review the requirement that Illinois employers must provide sexual harassment prevention training to all employees at least once a year. (775 ILCS 5/2-109)

• All employers that provide group health insurance coverage to their employees must provide all eligible employees with a written list of covered benefits in a format that easily compares those covered benefits with the essential health insurance benefits that are required of individual health insurance coverage that is regulated by the state. The information must be provided upon hire, annually, and upon request, but the employer may do so by email or by providing the information on a website that an employee is able to regularly access.

• Upon commencement of employment and at least once each year of employment, every employee shall receive a written summary or a complete copy of Section 4.1 of the Public Officer Prohibited Activities Act pertaining to and prohibiting retaliation against whistleblowers. At the same time, the employee shall also receive a copy of the written processes and procedures for reporting improper governmental actions from the applicable auditing official. (50 ILCS 105/4.1)

EVERY SIX MONTHS

Unpublished written minutes of all closed meetings are to be reviewed at least every 6 months, or as soon thereafter as is practicable, taking into account the nature and meeting schedule of the public body, to determine if (a) the need for confidentiality still exists as to all or part of those minutes, or (b) if the minutes or portions thereof no longer require confidential treatment and are available for public inspection. The results of the review are to be reported in the open session of the board of commissioners. (5 ILCS 120/2.06)

Check the IAPD database to verify that all information is up to date for your agency.

NOVEMBER 2024

NOVEMBER 12

First day for candidates to file in office of the local election official or board of election commissioners, original nomination papers (must contain original sheets signed by voters and circulators) for nonpartisan candidates in park districts and forest preserves for the Consolidated Election. (10 ILCS 5/10-6(2))

NOTE: Filing is between 141-134 days prior to the Consolidated Election. November 11, 2024, is the 141st day prior to that election, but Veterans' Day is a State Holiday, so November 12, 2024, is the first day of filing.

NOVEMBER 18

Last day for candidates to file in the office of the local election official or board of election commissioners, original nomination papers (must contain original sheets signed by voters and circulators) for nonpartisan candidates for park district boards, forest preserve district boards, and road district, fire protection district, library district and municipal library boards, and school and community college boards for the Consolidated Election. (10 ILCS 5/10-6(2))

NOTE: The office in which petitions for nomination must be filed shall remain open for the receipt of such petitions until 5:00 P.M. on the last day of the filing period. (10 ILCS 5/1-4)

NOVEMBER 25

Last day for filing objections to nomination papers for nonpartisan candidates (whose nomination papers were filed during the period November 12-18, 2024) in the office of the election authority or the local election official with whom the nomination papers were originally filed for the Consolidated Election. (10 ILCS 5/10-8)

NOTE: The objection period consists of five business days. If the office of the election authority or local election official is closed (or open for less than 7 hours) for days that would normally be business days that office must extend the deadline for filing objections in that office.

NOVEMBER 25

Last day for filing petitions (must contain original sheets signed by

voters and circulators) for referenda for the submission of questions of public policy (local) for the Consolidated Primary Election. [EXCEPTION: proposition to create a political subdivision, referenda held under the provisions of Article IX of the Liquor Control Act and Section 18-120 of the Property Tax Code. (10 ILCS 5/28-2, 28-6, 28-7)]

NOTE: Petitions to initiate back door referenda must be filed under the deadline specified in the specific statute authorizing the referenda, but in no case later than 92 days prior to the ensuing election.

DECEMBER 2024

DECEMBER 2

Last day notice of intention to file a petition to create a political subdivision, whose officers are to be elected rather than appointed, may be published in a newspaper within the proposed political subdivision, or if none, in a newspaper of general circulation within the proposed territory for the Consolidated Election. (10 ILCS 5/28-2(g))

DECEMBER 2

Last day to file petitions (must include original sheets signed by voters and circulators) to create a political subdivision with the appropriate officer or board (for park districts, circuit court clerk) for the Consolidated Election. (10 ILCS 5/28-2(b); 70 ILCS 1205/2-3)

NOTE: Objections can be filed on or before the date of the hearing with the appropriate circuit court clerk. (10 ILCS 5/28-4)

NOTE: If initial officers are to be elected at the election for creation of a new unit of government, candidates for such offices shall file nomination papers 141-134 days before such election (November 12-18, 2024). (10 ILCS 5/10-6)

NOTE: The circuit court clerk shall publish the hearing date for a public policy petition filed in his/her office not later than 14 days after the petition is actually filed, but at least 5 days before the actual hearing (final orders within 7 days of hearing). (10 ILCS 5/28-4)

NOTE: See the specific statute governing the unit of local government to be established for filing procedures. (10 ILCS 5/28-4)

DECEMBER 4

Last day to file objections to petitions for referenda for the submission of questions of public policy (local) for the Consolidated Primary Election. Objections to petitions for local referenda are filed with the same office in which the original petitions were filed. [EXCEPTION: proposition to create a political subdivision, referenda held under the provisions of Article IX of the Liquor Control Act, and Section 18-120 of the Property Tax Code.] (10 ILCS 5/10-8, 28-4)

NOTE: The objection period is five business days. If the office of the appropriate local election official is open on Friday, November 29, then the deadline to file an objection is Tuesday, December 3, 2024.

DECEMBER 9

Last day for local governing boards to adopt a resolution or ordinance to allow a binding public question to appear on the ballot for the Consolidated Primary Election. (10 ILCS 5/28-2(c))

DECEMBER 9

Last day for county, municipal, school, township, library, and park boards to authorize the placement of advisory referenda on the ballot by resolution for the Consolidated Primary Election. (10 ILCS 5/28-2(c); 55 ILCS 5/2-3002, 5-1005.5; 60 ILCS 1/30-205, 80-80; 65 ILCS 5/3.1-40-60; 70 ILCS 1205/8-30; 75 ILCS 5/4-18; 105 ILCS 5/9-1.5)

DECEMBER 9

Last day to file objections to petitions to create a political subdivision in the appropriate office where the petitions were originally filed (for park districts, circuit court clerk) for the Consolidated Election. (10 ILCS 5/10-8, 28-4; 70 ILCS 1205/2-3)

DECEMBER 19

Last day for the circuit court clerk and the local election official to certify any binding public question or advisory referenda to the election authority having jurisdiction over the political subdivision for the Consolidated Primary Election. (10 ILCS 5/28-5)

DECEMBER 30

Last day for filing petitions (must contain original sheets signed by voters and circulators) for referenda for the submission of questions of public policy (local) for the Consolidated Election. [EXCEPTION: Proposition to create a political subdivision, referenda held under the provisions of Article IX of the Liquor Control Act, and Section 18-120 of the Property Tax Code. (10 ILCS 5/28-2, 28-6, 28-7)]

NOTE: Petitions to initiate back door referenda must be filed under the deadline specified in the specific statute authorizing the referenda, but in no case later than 92 days prior to the ensuing election.

JANUARY 2025

JANUARY 7

Last day to file objections to petitions for referenda for the submission of questions of public policy (local) for the Consolidated Election. Objections to petitions for local referenda are filed with the same office in which the original petitions were filed. [EXCEPTION: Proposition to create a political subdivision, referenda held under the provisions of Article IX of the Liquor Control Act, and Section 18-120 of the Property Tax Code.] (10 ILCS 5/10-8, 28-4)

JANUARY 13

Last day for local governing boards to adopt a resolution or ordinance to allow a binding public question to appear on the ballot for the Consolidated Election. (10 ILCS 5/28-2(c))

JANUARY 13

Last day for county, municipal, township, library, school and park boards to authorize placement of advisory referenda on the ballot by resolution for the Consolidated Election. (10 ILCS 5/28-2(c); 55 ILCS 5/2-3002, 5-1005.5; 60 ILCS 1/30-205, 80-80; 65 ILCS 5/3.1-40-60; 70 ILCS 1205/8-30; 75 ILCS 5/4-18; 105 ILCS 5/9-1.5)

JANUARY 16

Regular January board meeting

JANUARY 23

Last day for local election official to certify candidates and the offices they have filed for to the election authority for the Consolidated Election. (10 ILCS 5/10-15)

JANUARY 23

Last day for the circuit court clerk and the local election official to certify any binding public question or advisory referenda to the election authority having jurisdiction over the political subdivision for the Consolidated Election. (10 ILCS 5/28-5)

JANUARY 23-25

Attend the IAPD/IPRA Annual Conference, Hyatt Regency Chicago.

JANUARY 31

Last day to file with the chief county assessment officer for all tax exempt real estate an affidavit/certificate of exempt status stating whether there has been any change in the ownership or use of the exempt real estate and the nature of any such change to continue the exemption of park property from real estate taxes. (35 ILCS 200/15-10)

NOTE: Copies of leases or agreements related to exempt property that is leased, loaned or otherwise available for profit must be filed with the assessment officer. (35 ILCS 200-15-15)

FEBRUARY 2025

FEBRUARY 1

Last day by which the chief administrative officer or his or her designee for a unit of local government with persons described in items (a), (b) and (c) of Section 4A-101.5 of the Illinois Governmental Ethics Act shall certify to the appropriate county clerk a list of names and addresses of such persons who are required to file statements of economic interest. In preparing the lists, each chief administrative officer or his or her designee shall set out the names in alphabetical order. (5 ILCS 420/4A-106.5)

FEBRUARY 18

Last day for the election authority to publish a notice of any question of public policy to be voted upon within the jurisdiction at the Consolidated Primary Election. Such notice shall be published once in a local, community newspaper having general circulation in the political or governmental subdivision. The notice shall also be given at least ten days before the date of the election by posting a copy of the notice at the principal office of the election authority. The local election official shall also post a copy of the notice at the principal office of the political or governmental subdivision, or if there is no principal office at the building in which the governing body of the political or governmental subdivision held its first meeting of the calendar year in which the referendum is being held. (10 ILCS 5/12-5)

FEBRUARY 20

Regular February board meeting

FEBRUARY 25

Consolidated Primary Election

MARCH 2025

MARCH 20

Regular March board meeting

MARCH 24

Last day for the election authority to publish notice of the Consolidated Election. The notice must include the polling hours and the offices for which candidates will be elected. Such notice must also include a list of precinct polling addresses unless these are published separately at least ten (10) days prior to the Consolidated Election. (10 ILCS 5/12-4)

MARCH 24

Last day for the election authority to publish a notice of any question of public policy to be voted upon within its jurisdiction at the Consolidated Election. Such notice shall be published once in a local, community newspaper having general circulation in the political or governmental subdivision. The notice shall also be given at least ten (10) days before the date of the election by posting a copy of the notice at the principal office of the election authority. The local election official shall also post a copy of the notice at the principal office of the political or governmental subdivision, or if there is no principal office at the building in which the governing body of the political or governmental subdivision held its first meeting of the calendar year in which the referendum is being held. (10 ILCS 5/12-5)

APRIL 2025

APRIL 1

Consolidated Election

APRIL 1

Last day by which the county clerk of each county shall notify all persons whose names have been certified to him or her, other than candidates for office who have filed their statements with their nominating petitions, of the requirements for filing statements of economic interests. The Illinois Governmental Ethics Act. 5 ILCS 420/4A-101.5, requires the following persons to file verified written statements of economic interests: (a) Persons who are elected to office in a unit of local government, and candidates for nomination or election to that office: (b) Persons appointed to the governing board of a unit of local government and persons appointed to a board or commission of a unit of local government who have the authority to authorize the expenditure of public funds but not members of boards or commissions who function in an advisory capacity; (c) Persons who are employed by a unit of local government and are compensated for services as employees and not as independent contractors, and who: 1. are, or function as, the head of a department, division, bureau, authority or other administrative unit within the unit of local government, or who exercise similar authority within the unit of local government; 2. have direct supervisory authority over, or direct responsibility for the formulation, negotiation, issuance, or execution of contracts entered into by the unit of local government in the amount of \$1,000 or greater; 3. have authority to approve licenses and permits by the unit of local government (this item does not include employees who function in a ministerial capacity); 4. adjudicate, arbitrate, or decide any judicial or administrative proceeding, or review the adjudication, arbitration or decision of any judicial or administrative proceeding within the authority of the unit of local government; 5. have authority to issue or adopt rules and regulations within areas under the authority of the unit of local government: or 6. have supervisory responsibility for 20 or more employees of the unit of local government. (5 ILCS 420/4A-106.5; 5 ILCS 420/4A-101.5)

APRIL 1

The suggested date to prepare the budget and appropriation ordinance in tentative form and place on file for public inspection at least 30 days prior to final action. (All park districts are required to adopt a combined budget and appropriation ordinance within or before the first quarter of each fiscal year.) (70 ILCS 1205/4-4)

NOTE 1: IMRF employers must post on their website or at their principal office the total compensation package of employees with a total compensation of \$150,000 or more per year at least six days before the employer approves the total compensation package. The employer must also post the total compensation package within six business days after approving their budget for employees with a total compensation package in excess of \$75,000 or more. If the employer maintains a website, it may choose to post a physical copy of this information at the principal office of the employer in lieu of posting the information directly on the website, but the employer must post directions on the website on how to access the information. (5 ILCS 120/7.3)

NOTE 2: Before an IMRF employer increases the earnings of an officer, executive or manager by more than 12 percent, the employer must obtain a "Pension Impact Statement" from the IMRF which states the effects of the salary increase on the employee's pension benefits. (40 ILCS 5/7-225)

APRIL 17

Regular April board meeting.

APRIL 22

Last day for the county clerk or board of election commissioners to canvass the election results for the Consolidated Election. (10 ILCS 5/22-17)

APRIL 29-30

Attend the IAPD Legislative Conference in Springfield. The Legislative Reception is held the evening of April 29 with the conference starting the next morning on April 30. April 29 is Parks Day at the Capitol with park district, forest preserve, conservation district and special recreation displays lining the Capitol Rotunda.

MAY 2025

MAY 1

Update IAPD with information pertaining to new commissioners and verify accuracy of other information.

MAY 1

Register newly elected commissioners for IAPD Boot Camps. Commissioners will receive valuable information on the legal requirements of their new positions and will also successfully complete a course on the Open Meetings Act that is required within 90 days after they take their oath of office.

MAY 1

The last date for filing statements of economic interest for persons who have not previously filed during the calendar year. (5 ILCS 420/4A-105)

NOTE 1: Failure to file a statement of economic interests within the time prescribed shall not result in a fine or ineligibility for, or forfeiture of, office or position of employment, provided that the failure to file results from not being included for notification by the appropriate agency, clerk, secretary, officer or unit of government, and that a statement is filed within 30 days of actual notice of the failure to file. (5 ILCS 420/4A-105)

NOTE 2: All statements of economic interests shall be available for examination and copying by the public at all reasonable times. (5 ILCS 420/4A-106.5)

NOTE 3: Any person required to file a statement of economic interests who willfully files a false or incomplete statement shall be guilty of a Class A misdemeanor: provided, a filer's statement made in reasonable, good faith reliance on the guidance provided by the Illinois Secretary of State pursuant to Section 4A-102 or his or her ethics officer shall not constitute a willful false or incomplete statement. Failure to file a statement within the time prescribed shall result in ineligibility for, or forfeiture of, office or position of employment, as the case may be; provided, however, that if the notice of failure to file a statement of

economic interests is not given by the county clerk, no forfeiture shall result if a statement is filed within 30 days of actual notice of the failure to file. (5 ILCS 420/4A-107)

NOTE 4: The county clerk with whom a statement is to be filed may, in his or her discretion, waive the late fees and penalties, and the ineligibility for or forfeiture of office or position for failure to file when the person's late filing of or failure to file is due to (i) serious or catastrophic illness that renders the person temporarily incapable of completing the statement or (ii) military service. (5 ILCS 420/4A-105)

MAY 1

(Beginning of new fiscal year.) The date to post the dates, times and places of park district regular meetings for the fiscal year. Mail copies to news media. (As an alternative, this can be done at the beginning of the calendar year.) (5 ILCS 120/2.02; 2.03)

MAY 1

The date to start the annual audit. Every governmental unit receiving revenues of \$850,000 or more is required to make an annual audit to cover the immediately preceding fiscal year. The audit must be completed and the audit report filed with the Illinois Comptroller within 180 days after the close of the fiscal year. All governmental units are also required to file a copy of the completed report with the county clerk. (50 ILCS 310/2 and 310/3)

NOTE 1: Any governmental unit receiving revenue of less than \$850,000 for any fiscal year is required to file a financial report with the Comptroller in lieu of an audit. Governmental units receiving revenue less than \$850,000 for any fiscal year must also provide copies of this annual financial report to each member of that governmental unit's governing board of elected officials and present it either in person or by a live phone or web connection during a public meeting and have the financial report approved by a 3/5 majority vote. Otherwise, that unit must cause an audit of the account to be made once every four years in addition to filing the annual financial report with the Comptroller.

NOTE 2: Any governmental unit receiving revenue of \$850,000 or more shall, in addition to complying

with the audit requirements, file a financial report on forms required by the Comptroller. (50 ILCS 310/3)

NOTE 3: Pursuant to 50 ILCS 310/2 and 310/3, these reports must be submitted to the Comptroller electronically unless the governmental unit provides the Comptroller's Office with sufficient evidence that the reports cannot be filed electronically and the Comptroller waives the requirement.

MAY 1

The date to begin preparation of the Statement of Receipts and Disbursements. (30 ILCS 15/1)

MAY 2

The suggested date to publish notice of a public hearing on the budget and appropriation ordinance (must be done at least one week prior to hearing). (70 ILCS 1205/4-4)

MAY 15

Regular May board meeting. This is the suggested date to hold the public hearing on the budget and appropriation ordinance and the date for enacting the ordinance at the board meeting following the hearing. (70 ILCS 1205/4-4)

NOTE 1: The budget and appropriation ordinance must be made available in tentative form for public inspection at least 30 days prior to final action thereon.

NOTE 2: All taxing districts are also required to file a certified copy of their budget and appropriation ordinances with the county clerk within 30 days of adoption, as well as an estimate, certified by the district's chief fiscal officer, of revenues, by source, anticipated to be received by the taxing district in the following fiscal year. Failure of a district to file the required document will authorize the county clerk to refuse to extend the tax levy imposed by the governing authority until such documents are filed. (35 ILCS 200/18-50)

MAY 31

General Assembly scheduled to adjourn.

JUNE 2025

JUNE 13

The last day for filing a copy of the district's budget and appropriation ordinance with the county clerk, as well as a certified estimate of revenue by source anticipated to be received in the following fiscal year (assuming a passage adoption date of May 15).

JUNE 19

Regular June board meeting.

JULY 2025

JULY 1

Deadline to report to the Department of Human Rights specific information regarding any adverse judgment or administrative ruling, which found sexual harassment or unlawful discrimination in the employee's favor and against an employer during the preceding calendar. (775 ILCS 5/2-108)

JULY 17 Regular July board meeting

AUGUST 2025

AUGUST 21 Regular August board meeting.

SEPTEMBER 2025

A good month to review and update park district policies and ordinances.

SEPTEMBER 16-18 Attend the NRPA Congress in Orlando, Florida

SEPTEMBER 18 Regular September board meeting.

OCTOBER 2025

OCTOBER 1

The suggested date to review documents to determine which records can be destroyed. Permission of Local Records Commission required. See 50 ILCS 205/7 for authorization to digitize records. (50 ILCS 205/1)

OCTOBER 16

Regular October board meeting. Review non-referendum bonding needs preparatory to selling bonds before close of calendar year. (70 ILCS 1205/6-4) NOTE: Before adopting any ordinance selling non-referendum general obligation bonds or limited bonds, the district must hold a public hearing concerning the intent to sell the bonds. Although the hearing may be part of a regular meeting, the ordinance authorizing the bonds may not be adopted for a period of seven days after the hearing. Notice of the hearing must be published not less than seven nor more than 30 days before the hearing. (30 ILCS 352/10, 352/15, 352/25)

OCTOBER 16

The suggested date for the board to determine the amount of money estimated to be necessary to be raised by the tax levy ordinance and to determine whether the funds to be raised exceed, by more than 105 percent of the amount, which has been extended or is estimated to be extended, upon the final aggregate levy of the preceding year. (This determination must be made at least 20 days prior to enactment of the levy ordinance.) (35 ILCS 200/18-60; 200/18-65)

NOTE 1: Local governments must file either a certificate of compliance or a certificate indicating the inapplicability of the Truth in Taxation Law with the tax levy ordinance filed with the county clerk. (35 ILCS 200/18-90)

NOTE 2: It is recommended that the park district attorney review all determinations and proceedings relating to this reference, which is the Truth in Taxation Law. (35 ILCS 200/18-55 *et seq.*)

OCTOBER 27

The last day to file annual audit report (or financial report if district received revenue of less than \$850,000) with the Illinois Comptroller and county clerk (within 180 days of close of fiscal year) and make a copy open to public inspection. Governmental units receiving revenue less than \$850,000 for any fiscal year must also provide copies of this annual financial report to each member of that governmental unit's governing board of elected officials and present it either in person or by a live phone or web connection during a public meeting and have the financial report approved by a 3/5 majority vote. Otherwise, that unit must cause an audit of the account to be made once every four years in

addition to filing the annual financial report with the Comptroller. Any governmental unit receiving revenue of \$850,000 or more shall, in addition to complying with the audit requirements, file a financial report on forms required by the Comptroller. (50 ILCS 310/2; 310/3; 310/6)

NOTE: Pursuant to 50 ILCS 310/2 and 310/3, these reports must be submitted to the Comptroller electronically unless the governmental unit provides the Comptroller's Office with sufficient evidence that the report cannot be filed electronically and the Comptroller waives the requirement.

OCTOBER 31

The last day to publish the annual statement of receipts and disbursements and file a copy with the county clerk for districts on a May 1-April 30 fiscal year. In lieu of publishing the annual statement of receipts and disbursements, the district can publish a notice of availability of its audit report that includes the time period covered by the audit. the name of the firm conducting the audit, and the address and business hours where the audit may be publicly inspected. (Must be accomplished within six months after expiration of fiscal year.) (30 ILCS 15/1; 15/2)

NOVEMBER 2025

NOVEMBER 6

Attend the IAPD Legal Symposium at The Conference Center / Hyatt Lodge (formerly McDonald's University), Oak Brook

NOVEMBER 10

The suggested date to publish the notice of hearing (Truth in Taxation Law) if the district's proposed levy is greater than 105 percent of last year's extension or estimated extension. The notice must be published not more than 14 days, nor less than seven days prior to the date of the public hearing. Publication date assumes a hearing date of November 17-21, 2025. If the taxing district has a website that is maintained by the full-time staff of the taxing district, the notice must be posted for a period of not less than 30 consecutive days near the top of the homepage or on a page accessible through a direct link from the homepage. (35 ILCS 200/18-70; 200/18-75)

NOTE: The form of the notice is set forth in the Truth in Taxation Law. Be sure to check special publication requirements found in statute. Further, any notice that includes information in excess of that specified and required by the Act shall be considered an invalid notice. (35 ILCS 200/18-80)

NOVEMBER 20

Regular November board meeting and the suggested date to hold a hearing pursuant to the Truth in Taxation Law. (35 ILCS 200/18-55 *et seq.*)

NOVEMBER 20

The suggested date to enact a tax levy ordinance at the regular meeting following the Truth in Taxation hearing (if required).

DECEMBER 2025

DECEMBER 1

The suggested date to verify that, for real estate acquired in 2025, appropriate applications have been filed to exempt the real estate from real estate taxes. (35 ILCS 200/15-5)

DECEMBER 1

The suggested date to confirm that a certified copy of the levy ordinance was properly filed with the county clerk. (70 ILCS 1205/5-1 and 35 ILCS 200/18-15 require that a certified copy of the levy ordinance be filed with the county clerk not later than the last Tuesday in December.)

DECEMBER 5

(If levy ordinance was enacted on November 20, 2025) the last day to publish a Truth in Taxation notice if levy amounts as enacted exceed prior published figures, or if levy exceeds 105 percent of last year's extension and there was not prior publication. If the taxing district has a website that is maintained by the full-time staff of the taxing district. the notice must be posted for a period of not less than 30 consecutive days near the top of the homepage or on a page accessible through a direct link from the homepage. (Notice must be given within 15 days of the date the levy ordinance was enacted.) (35 ILCS 200/18-85)

DECEMBER 18

The regular December board meeting date and suggested date to enact a bond ordinance for nonreferendum bonds to be issued prior to the end of the calendar year. (70 ILCS 1205/6-4)

DECEMBER 19

The suggested date to prepare and file with the Supervisor of Assessments the annual affidavit/certificate of exempt status stating whether there has been a change in the ownership or use of the district's exempt real estate and the nature of any such change to continue the exemption of park property from real estate taxes. (Last day for filing is January 31, 2026.) (35 ILCS 200/15-10)

DECEMBER 19

The suggested day by which bond ordinances should be filed with the county clerk in order to receive extensions of taxes for the payment of principal and interest on general obligation bonds or limited bonds for 2025 taxes collected in 2026. The filing must actually take place prior to March 1, 2026. (30 ILCS 350/16)

NOTE: This filing has no relationship to the General Tax Levy filed by park districts.

DECEMBER 30

The last day to: (a) file certified copy of tax levy ordinance with county clerk (70 ILCS 1205/5-1; 35 ILCS 200/18-15), and (b) file the board president's certificate of compliance with the county clerk. The certification of levy and supplemental or supportive documentation may be submitted electronically pursuant to Public Act 102-0625. (35 ILCS 200/18-90)

NOTE 1: State statutes require a certified copy of the tax levy ordinance to be filed with the county clerk on or before the last Tuesday in December.

NOTE 2: State statute requires that all local governments file either a certificate of compliance or a certificate indicating the inapplicability of the Truth in Taxation Law with the certified copy of the tax levy ordinance filed with the county clerk.

SPONSORED CONTENT

CASESTUDY **PlayCORE National Demonstration Site –** A Commitment to Community Health and Wellness

By Michele Breakfield, Director of Marketing Cunningham Recreation

In the heart of Palos Hills, Illinois lies a one-of-a-kind outdoor area known as Bennett Park. The creation of Bennett Park stands as a lasting tribute to Mayor Gerald R. Bennett whose vision and commitment have profoundly enriched the surrounding community.

Bennett Park is the only outdoor area, in the United States to have all five GameTime/ PlavCore National Demonstration Site™ designations. The NDS program led by PlayCore's CORE (Center for Outreach, Research, Education) is truly an industry differentiator that recognizes communities for turning research into practice. Bennett Park's design features evidence-based research and best practices for the following:

- Inclusive Play
- Youth Physical Activity (PlayON!)
- Adult Outdoor Fitness
- Nature Play
- Playful Pathways

This makes Bennett Park an opportunity for park visitors to pick the type of play that they enjoy most or would like to experience. Whether its children running around on the inclusive playground, or adults using the outdoor fitness area, or walking along a path learning facts about nature, there is something for everyone. See the video, photos and case study by scanning the QR code below.

Inclusive outdoor play and recreation environments are essential to community health and wellness. Research indicates that positive and measurable outcomes occur when evidence-based design best practices are implemented in the built environment. PlayCore's National Demonstration Site program helps communities use this research to build



meaningful outdoor environments. Then help measure their positive effect through data reporting and translation.

Designations like Inclusive Play ensure everyone regardless of age or ability have the opportunity to play. The NDS designations help ensure everyone in the community feels welcome and can actively participate in the outdoor recreation spaces. Inclusive play and fitness spaces not only get more children outdoors but provide opportunities for adults to stay healthy using outdoor fitness equipment, encourage social interaction, intergenerational play, as well as teach both children and adults to be better stewards of nature.

PlayCore National Demonstration Sites represent a commitment to communities and the outdoor spaces within them. The NDS design criteria, especially Inclusive Play, ensure that your community can maximize the value of your investment by implementing best practice



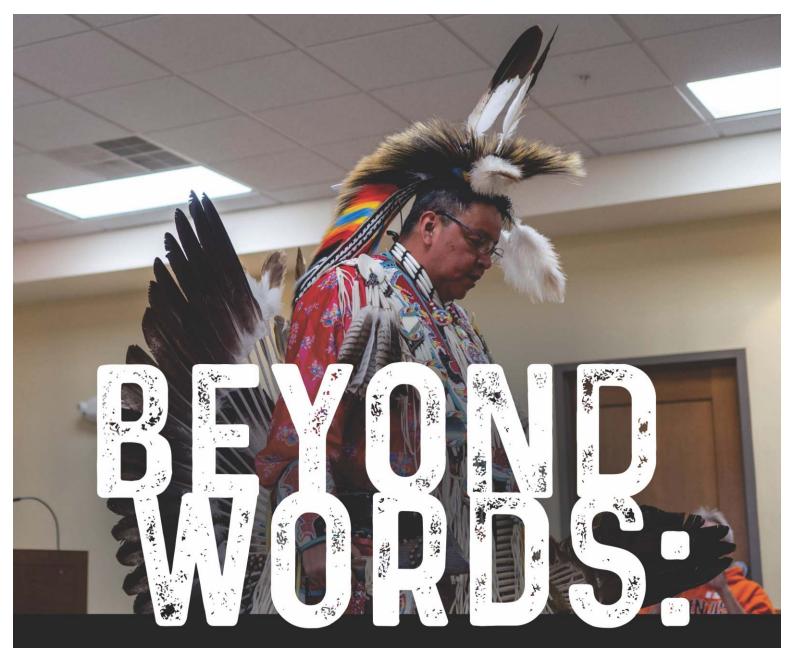


research to activate inclusive play and recreation destinations.

By partnering with Cunningham Recreation, we can design and build a destination play and fitness space based on research for best practices using the PlayCore NDS program. Your park district will receive recognition as a National Demonstration Site, be able to demonstrate impact through data services, and receive site-specific reports to share and showcase the impact on community health and wellness. And best of all, putting research into practice means creating outdoor recreation spaces children and their families can enjoy for years to come.

Another great case study for Inclusive Play using a community's cultural heritage with theme elements is Winterset City Park, a small-town rural community in Winterset, IA. Learn more about how they raised \$1.1 Million in less than 6 months. Learn more at www.cunninghamrec.com/casestudy-winterset-park





CRAFTING AN AUTHENTIC LAND ACKNOWLEDGEMENT By McHenry County Conservation District and Trickster Cultural Center

"In many indigenous cultures, there is a Trickster character that is interwoven into Native American life. The Trickster often inspires us to seek the truth. Our collaboration projects help communities seek the truth about Native American history as well as contemporary culture. Trickster Cultural Center takes its name from the traditional Trickster <u>character</u>."

-Gina Roxas, Executive Director, Trickster Cultural Center



STEP 1: BEGINNING WITH RESEARCH

It started with a conversation. In 2021, McHenry County Conservation District began considering the development of a land acknowledgement statement – a practice rooted in centuries of Native American tradition. The goal was to honor the histories and lifeways of Indigenous groups, past and present and to recognize their continued cultural connection to the land now under the district's stewardship. A land acknowledgement can also serve to raise awareness about the Indigenous perspectives and experiences and highlight a critical chapter in the land's history.

Through the district's Diversity, Equity and Inclusion Committee, a subcommittee was formed to lead the effort. The team attended webinars, panel discussions and programs hosted by local organizations like the Chicago Wilderness Alliance, Morton Arboretum, American Indian Center and Wild Things. These programs centered on Indigenous voices and emphasized that such statements must be more than performative gestures. Instead, they should establish meaningful connections and relationships with Indigenous communities based on respect and reciprocity.

The research process included gathering information from Native Land Digital, an Indigenous-led nonprofit that identifies historical Native American territories and Indigenous languages spoken in these territories. Through this research, it was found that McHenry County is the traditional homeland of eight Native American groups, spanning over 400 years. These groups include the Ho-Chunk, Kickapoo, Lakota Dakota, Mascouten, Miami, Peoria, Potawatomi, Sauk and Meskwaki.

STEP 2: BUILDING A FOUNDATION WITH HONESTY AND RECIPROCITY

The next step involved reaching out to tribal governments, historical preservation officers, and other Indigenous representatives and scholars to request consultation. While many initial calls and emails went unanswered, the team remembered the guidance they had received: avoid empty gestures and create meaningful, reciprocal relationships. "With those key ideas in mind, we reached out to Trickster Cultural Center," says Brenna Ness, Working Lands Ecologist for McHenry County Conservation District.

In the initial request to meet, the district was transparent about their intention to develop a land acknowledgement statement and that they were seeking help and support in the process. However, this approach was different—it included an offer to explore what the district could provide in return to benefit the local Native American community in collaboration with Trickster Cultural Center. This mutually beneficial proposal led to a meeting with Trickster Cultural Center's Executive Director Gina Roxas. During the discussion, Roxas shared the importance of bison to her community, as well as challenges like the lack of access to



land and native plants in the Chicago region. From this initial meeting, a strong foundation was built for the creation of an authentic relationship emerged between the District and Trickster Cultural Center, based on shared knowledge and resources.

STEP 3: GROWING MEANINGFUL AND MUTUALLY BENEFICIAL RELATIONSHIPS

Over the last two years, the district and Trickster Cultural Center have partnered on numerous programs and initiatives. Together, they began hosting Indigenous Outreach programming, compensating Indigenous partners for sharing their stories, knowledge and cultural practices with the community. Programs such as "Indigenous Perspectives on Stewardship;" "Indigenous Storytelling and Hike," "Welcome Winter Solstice," and sharing of drumming, singing and dancing at a "Weekend of Restoration" event provided opportunities for public learning, engagement and cultural exchange.

In considering Indigenous community needs, the partnership also initiated a Bison Observation Study. In 2021, the district began a bison grazing project, where land is leased to a bison operation (Ruhter Bison LLC), and these large native grazers have improved soil health and plant diversity while creating habitat for grassland birds. Indigenous community members now visit to observe the herd once each season, reconnecting with nature and a species of deep spiritual and cultural significance.

Providing access to native plants and other material used in native traditions and customs was another way the district could give back. The district began hosting Trickster Cultural Center and other Indigenous groups for plant and seed harvesting. Half of the time was spent collecting items for the Indigenous community members' personal use, and the other half was spent harvesting seed for the district's restoration efforts. Harvesting from district sites for personal use is not permitted due to overuse and potential poaching, so these were special circumstances and supervised by district ecologists. Items were collected that hold medicinal, food, or other cultural value to native people. For instance, basswood was harvested and then used by Trickster Cultural Center to teach Indigenous youth how to make cordage.

In addition to these programs, the district and Trickster partnered with the Chicago Wilderness Alliance to plan and co-host a Native-led Climate Summit. This unprecedented event, to be held in January 2025, seeks to center Indigenous perspectives, voices and stories to understand the issue of climate impacting urban Indigenous communities in the Chicago Region. The goal is to work collaboratively to explore ways native and non-native organizations and communities can work collaboratively to mitigate and adapt to climate change.

STEP 4: CRAFTING A STATEMENT WITH THE SUPPORT OF A COMMUNITY

While these new relationships were developing, the district simultaneously began drafting a land acknowledgement statement. The statement, along with accompanying documents, included recommendations for its use, pronunciation guides, reference maps, as well as historical and educational resources.

With the support and connections of Trickster, the district was able to form relationships with other Indigenous community members, tribal nations, native-serving organizations and scholars and received feedback from six different consultants who reviewed drafts of the statement and provided feedback. District staff were also invited to offer suggestions, making the document a product of collective input. The result is a living document, one that can evolve as relationships with Indigenous communities deepen and more insights are shared. "It can, and likely will change over time, Ness reflects, "as the district continues to receive feedback from tribal representatives and community members."

MCHENRY COUNTY CONSERVATION DISTRICT'S LAND ACKNOWLEDGEMENT STATEMENT:

To many Indigenous groups and Tribal Nations, including the Ho-Chunk, Kickapoo, Lakota Dakota, Mascouten, Miami, Peoria, Potawatomi, Sauk and Meskwaki, McHenry County is part of their traditional homeland. We invite you to join us in offering respect to the Indigenous peoples living here today, and their ancestors' stewardship of the land. Together, we celebrate these special places, seek to learn and honor the history of those who came before us, and strive to forge meaningful relationships with Indigenous communities to deepen our collective connection to the land.



ACHIEVING DISABILITY INCLUSION FOR PARK DISTRICTS: More Than Ramps and Elevators

By Samyuktha Neeraja, MPH, CAE

Growing up with dwarfism, I've encountered many challenges when it comes to navigating public places. While park districts are designed to bring people together through recreation and shared spaces, they can either be fully inclusive or unintentionally exclusive. Disability inclusion and accessibility are topics that are at the top of my mind, and over time, I've realized that making spaces truly accessible means going beyond ramps and elevators; it requires a deep commitment to understanding the diverse needs of every individual in the community.

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In this article, I share insights on prioritizing disability inclusion, current trends, and how park districts can create safe and fun environments that serve everyone.

Defining Disability Inclusion in Park Districts

Disability inclusion is multifaceted and touches on various aspects of accessibility. As someone who has experienced the limitations of non-inclusive spaces, I know firsthand that it's not just about mobility. Here are some major areas to implement:

1. **Physical Accessibility:** Many park districts provide wheelchair ramps and elevators, but it is possible that other essential aspects can be overlooked. For example, as someone with dwarfism, I often find public amenities such as the front desk/reception area and restroom sinks hard to reach. Ensuring people of all body types, sizes, heights, and mobility levels can comfortably access park district facilities is key.

- 2. Sensory Accessibility: In my DEIA+ advocacy work, I've noticed an increasing awareness of the importance of sensory-friendly spaces. This aspect benefits autistic individuals and people with sensory sensitivities, who may feel overwhelmed in crowded, loud environments. Parks can include quiet spaces or sensory gardens, for instance.
- **3. Tactile Accessibility:** Park districts can enhance accessibility for individuals who are blind or have low vision by installing tactile paving, offering tactile maps, and incorporating Braille and raised lettering on signs. Additionally, sensory-rich features like textured surfaces in gardens as mentioned above or in playgrounds can create a more inclusive environment.
- **4. Cognitive and Developmental Support:** Individuals with developmental disabilities benefit from adaptive programming that accommodates their learning styles and needs. Offering customized classes and sports programs will ensure full participation, instead of leaving them to watch on the sidelines.

Now, organizations, including park districts, are being called upon to reconsider how they approach accessibility, not just to meet compliance standards set by the Americans with Disabilities Act (ADA), but to create spaces where all people can fully participate.

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5. Communication Accessibility: For those who are deaf or hard of hearing, public announcements, instructions, or even social programs can feel inaccessible. Including visual aids or assistive technologies, such as closed captioning or sign language interpreters, ensures these individuals feel included.

6. Inclusive Programming: I've seen the impact of adaptive sports and inclusive events, not only for those with disabilities but also for families who want to participate together. These programs ensure that activities like swimming, soccer, and art workshops are accessible to all members of the community.

These are only some examples, and each demonstrates the need for achieving accessibility in these spaces. If a park district does not address the diverse needs of the community, then they unintentionally shut out significant portions of the community.

Has Discussion Around Disability Inclusion Been Rising Recently?

Based on my personal experience, it's clear that the conversation around disability inclusion is gaining traction. Previously, DEI efforts focused primarily on race, gender, and sexual orientation, but disability was often an afterthought. Now, organizations, including park districts, are being called upon to reconsider how they approach accessibility, not just to meet compliance standards set by the Americans with Disabilities Act (ADA), but to create spaces where all people can fully participate. Grassroots advocacy led by the disability community, as well as broader initiatives to add accessibility as a key component to DEI, have been driving these changes.

True disability inclusion doesn't happen overnight; it's an ongoing process that takes effort and collective commitment. It pleases me to see the acknowledgment that the disability community is a core aspect of achieving community equity.

Steps Park Districts Can Take to Ensure Full Inclusivity

If a park district is starting or reassessing its journey toward disability inclusion, here are some steps they can take:

1. **Conduct Accessibility Audits**: Accessibility audits or assessments are crucial. These audits should cover more than just meeting ADA compliance standards; consider expanding your lens that take various disabilities into account, like those impacting height, dexterity, or sensory processing. **2. Community Engagement**: I often speak about the power of lived experiences in my DEIA+ work. Engaging directly with individuals with disabilities and their families is essential for understanding real needs. Focus groups or one-on-one consultations can provide insights that you won't find in design manuals.

- **3. Staff Training:** Inclusivity starts with knowledge. In my personal and professional experience, I know how much of a difference it makes when staff are properly trained in disability awareness. It's not just about knowing the law and checking boxes—it creates a sense of belonging and fosters empathy.
- 4. **Inclusive Program Design**: Adaptive programs can serve as a lifeline to individuals with disabilities. When I was younger, finding spaces where I could comfortably and confidently participate in activities was difficult. Park districts that design with disabled people in mind give us a sense of value and opportunity.
- **5. Partnerships with Disability Organizations:** Partnering with disability rights organizations and advocacy groups is a terrific way to ensure your efforts are informed and sustained.

In my DEIA+ work, I've learned that certain groups are often left out of the conversation on disability inclusion:

- **Individuals with non-apparent disabilities:** People with chronic illnesses or mental health conditions are often overlooked and still face challenges in participating fully in public spaces.
- **Neurodivergent Individuals**: People with ADHD, autism, or other neuro-developmental disorders often benefit from customized approaches that aren't always offered in standard programs.
- **Older Adults:** Aging brings its own set of challenges, and older adults with mobility or sensory needs often need the same types of accommodation as younger individuals with disabilities. Designing parks and programs with this in mind creates environments that support both older adults and the broader disability community.

Overlooked Segments of the Population



SIGN SOLUTIONS HPL PANELS + HARDWARE MOUNTS



By ensuring that park districts address all areas of accessibility, we can create public spaces where everyone can belong.

Recent Inclusive Measures in Park Districts

From my observations, some park districts are leading the way with innovative inclusive measures, such as **inclusive playgrounds**. It brings joy to families when their children of all differences and abilities can play together.

Additionally, **adaptive sports programs** are becoming more mainstream. These programs make such a difference for individuals who may not have access to traditional sports. The Paralympics is an excellent example of highlighting adaptive sports, such as wheelchair basketball and swimming, as these sports accommodate different types of disabilities. Park districts can adopt similar approaches to make their recreational offerings more inclusive.

Another development is the rise of **sensory gardens**. These tranquil spaces are designed to cater to individuals with sensory needs and offer a reprieve from overstimulation. Incorporating nature in a way that's accessible to all can foster deep connections between individuals and their environment.

Recommended Resources for Park Districts

For those park districts wanting to take the next step in disability inclusion, here are a few recommended resources:

- National Recreation and Park Association (NRPA): This organization offers comprehensive guidelines for building inclusive park programs and designing accessible spaces.
- ADA National Network: A go-to resource for understanding and applying ADA guidelines, ensuring park facilities are compliant and truly accessible.
- The Arc: This organization supports individuals with developmental disabilities and offers resources to help public spaces become more inclusive.

For me, advocating for disability inclusion is not just professional—it's personal. It's also upholding our rights as human beings. By ensuring that park districts address all areas of accessibility, we can create public spaces where everyone can belong. The progress is encouraging, and there's still work to be done.





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Samyuktha Neeraja, MPH,

CAE, lives in the Chicago area and has been working in the association management industry for almost 9 years. Her current position is the State Association Relations Manager at the American Association of Nurse Anesthesiology. In this role, Samyuktha provides consulting services to state associations and assists them with their governance, leadership, and infrastructure-related needs.

Samyuktha is a disability advocate

and steward of Diversity, Equity, and Inclusion. She has given various speaking engagements sharing her experiences as a South Asian woman with dwarfism and how organizations can better support people with disabilities. In addition, Samyuktha co-hosts the "A Little Perspective" podcast, which is a platform for lifting up voices from marginalized groups, co-authored the best-selling anthology, "A Little Perspective: Real Stories of Little Ladies, and is a member of the Association Forum's Welcoming Environment Committee. Samyuktha also currently serves as Immediate Past President of Benedictine University's Alumni Association Board of Directors and is a senior advisory group member for L.E.A.D.S, the University's leadership program for undergraduate students.

Outside of her leadership and advocacy efforts, Samyuktha is a recipient of the 2023 Rising Star Alumni Award from Benedictine University, the Association Forum Forty Under 40 Award in 2021, and is an ASAE Diversity Executive Leadership Program (DELP) Scholar for the Class of 2023-2025.

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DEI(B) Diversity, Equity, Inclusion = BELONGING

We are all familiar, to some degree, with DEI and the terms diversity, equity, and inclusion. Diversity refers to the variety of backgrounds, experiences, and perspectives among individuals. Equity focuses on fairness and ensuring everyone has equal opportunities and access. Inclusion means creating an environment where all people feel valued and respected. The whole purpose of DEI is to solidify that everyone belongs.

According to Cornell University, the definition of belonging is "the feeling of security and support when there is a sense of acceptance, inclusion, and identity for a member of a certain group." "Belonging is defined as a unique and subjective experience that relates to a yearning for connection to others" as described by Psychologist Carl Rogers. Simply stated the "B" was added to the DEI acronym to identify the social and emotional aspects of diversity, equity, and inclusion. Belonging is about the experience that the individual feels. It is their connection to individuals, groups, teams, agencies, and to the community as a whole.

To truly understand this concept of belonging, we must first understand that belonging is not a "one size fits all" experience. Just like there is no simple check list or cookie cutter steps to follow when implementing DEI initiatives or starting on your own DEI journey. Belonging is often based on the contexts in which people experience connection and inclusion and identified in various ways. There are several types of belonging. Here are five various types of belonging:

1. Social Belonging - the feeling of being part of a group, having relationships, and being accepted by others. It is a sense of being valued and included.

Equity

Diversit

- 2. Cultural Belonging a sense of connection with a particular culture, including shared values, customs, traditions, and language. It can provide individuals with a sense of identity and pride.
- 3. Community/Geographic Belonging a sense of being part of a specific geographic or interest-based community. People can experience belonging to a place, whether it's a hometown, city, or country. This type of belonging often involves a deep connection to the land, culture, and people in that specific location. Interest-based community belonging can refer to affinity groups and specific interests.

Inclusion



4. **Organizational Belonging** - is the feeling of being included, valued, and connected within an organization or workplace and within the agency's goals, values, and culture.

5. Interpersonal Belonging - is a deep sense of connection one feels with individuals and mentors and within relationships and friendships built on trust, empathy, and mutual support.

The types of belonging noted are based on general psychological and sociological theories of belonging, but are not pulled directly from any specific references or sources. These types of belonging are derived from wellknown frameworks in social science, identity theory, and community studies.

Each type of belonging contributes to a person's sense of identity and well-being and may often overlap and influence one another. As noted by Vocabulary.com, *"Belonging* is a sense of fitting in or feeling like you are an important member of a group." Belonging is the ingredient that makes DEI happen! Verna Myers stated, being expected to be in the room, reflected in the room, and respected by others in the room leads to a sense of belonging. Belonging is key to accomplishing an inclusive environment, it encourages individuals to be authentic and true to themselves. Being your authentic self means showing up as who you are, without feeling as if you need to conform to others or suppress any part of your identity that makes up who you are. As we think about all the ingredients and steps that create an inclusive environment, we must also consider the factors that can prevent someone from feeling that sense of belonging, which could ultimately prevent them from feeling welcomed and included.

1. DISCRIMINATION/ LACK OF REPRESENTATION

- Remember the "isms" and phobias such as racism, sexism, ableism, ageism, and homophobia and how they can make individuals feel unwelcome or unsafe in certain environments. Experiencing or anticipating judgment based on identity can suppress one's ability to feel welcomed and included.
- In spaces where there is little to no representation of one's race, ethnicity, gender identity, sexual orientation, or other facets of identity, people may feel they don't belong or that they need to adapt to fit in.

2. CULTURAL/SOCIAL NORMS

 Societal or cultural pressures to conform to particular norms (e.g., gender roles, body image, behavior expectations) can force people to hide parts of themselves to fit in. Individuals may feel they need to conform to what they feel society, the community, the group expects rather than bringing their own sense of identity and diversity to the table. • Pressure from family, friends, or society to follow specific paths (career, lifestyle, religion) that conflict with personal desires or identities can force individuals to hide parts of themselves to meet others' expectations.

3. FEAR/TOXIC ENVIRONMENTS

- Fear of being judged, ostracized, or rejected by peers, family, or community can push people to suppress their true identity, leading them to behave in ways that don't align with their authentic selves. This type of suppression can lead to anxiety, depression, and loneliness causing individuals to withdrawal rather than join and contribute.
- Hostile or unhealthy environments, such as workplaces, schools, or communities, can make it hard for individuals to feel safe being themselves. Bullying, harassment, intimidation and gaslighting are common in such environments.

4. TRAUMA/NEGATIVE EXPERIENCES

 People may internalize negative messages from society about their identities, leading to imposter syndrome, self-criticism, or feeling "not enough" (e.g., "not Black enough," "not feminine enough"). This can block someone from living authentically.

In conclusion, the concept of belonging is central to our sense of identity and well-being. It is not just about being physically present, but about feeling accepted and valued for who we truly are. However, societal pressures, unconscious biases, and exclusionary practices can create environments where individuals feel they must hide or alter parts of themselves to fit in. This not only undermines authenticity but also diminishes the richness of diversity that should be celebrated. To foster true inclusion, we must cultivate spaces where everyone feels free to show up as their authentic selves, where differences are seen as strengths, and where every voice is heard and valued. Only then can we create a culture of belonging that empowers individuals to thrive, contribute, and feel genuinely connected to one another.

By **Tracey Crawford**, CTRS, CPRP, Executive Director, Northwest Special Recreation Association & **Oralethea Davenport** MS, CPRP, Irwin Community Center Manager, Homewood-Flossmoor Park District

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ILLINOIS ASSOCIATION OF PARK DISTRICTS

2024 BEST OF THE BEST AWARDS GALA

ILLINOIS PARKS' TOP JOURNALIST

Naperville Park District for Naperville Community Television (NCTV17)

BEST FRIEND OF ILLINOIS PARKS – SMALL BUSINESS

Arlington Heights Park District for Jen Ortman of The Ortman Group with Berkshire Hathaway Stark and Ian Beamer with Guaranteed Rate Bloomingdale Park District for Highlander Improvement Company

BEST FRIEND OF ILLINOIS PARKS – MID-SIZED BUSINESS Plainfield Park District for NuMark Credit Union Waukegan Park District for Grand Appliance

BEST FRIEND OF ILLINOIS PARKS – LARGE BUSINESS Lake County Forest Preserves for Wintrust Vernon Hills Park District for Rust-Oleum Corporation

INTERGOVERNMENTAL COOPERATION

Arlington Heights Park District with the Arlington Heights Memorial Library Cary Park District with the Cary Area Public Library Hoffman Estates Park District with Hoffman Estates School District No. 54 Wilmette Park District with the Village of Wilmette Winnetka Park District with the Village of Winnetka

PARTNERSHIP

Bloomingdale Park District with the Bloomingdale Garden Club McHenry County Conservation District with Ruhter Bison Urbana Park District with the Urbana Parks Foundation Wheaton Park District with the Wesley Luehring Foundation

ARTS IN THE PARK

Decatur Park District Lake County Forest Preserves St. Charles Park District Urbana Park District

BEST GREEN PRACTICES

Glen Ellyn Park District Northbrook Park District Park District of Oak Park

GOOD SPORTSMANSHIP

Waukegan Park District for Coach Kenny Jones Woodridge Park District for Josh Williams "Coach Bubba"

OUTSTANDING CITIZEN VOLUNTEER OF THE YEAR

Bloomingdale Park District for Rick Tayfel Champaign Park District for Carol Cope Dundee Township Park District for Jerry Christopherson Hoffman Estates Park District for Stephanie Felber Northbrook Park District for Mady Fern

Board Member Service Anniversaries

15 Years of Service

Julia Nephew Glen Ellyn Park District

Jim Goshorn Gurnee Park District

Michael Schyman Northbrook Park District

Bruce Robbins Vernon Hills Park District

Susan Stein Wheeling Park District

20 Years of Service

Mike Kenyon Forest Preserve District of Kane County

23 Years of Service

Brenda Gramann Carol Stream Park District

Brian Sokolowski Carol Stream Park District

25 Years of Service

Gail Towers Dolton Park District Frank Scarpelli Dundee Township Park District

Thomas Barz Frankfort Park District

Mary Ann Chambers Northbrook Park District

Robert Thomson St. Charles Park District

40 Years of Service

Jack Mahoney Woodridge Park District

Agency Anniversaries

50 Years

Northwest Special Recreation Association Round Lake Area Park District

100 Years Decatur Park District

105 Years Kewanee Park District

<u>110 Years</u> Park Ridge Park District

120 Years Winnetka Park District

PEOPLE & PLACES



Bloomingdale Park District Announces The New Director of Recreation

The Bloomingdale Park District announced the appointment of **Chris Tompkins** as the new director of recreation, succeeding Sandy Vangundy, who is retiring after nearly 30 years of dedicated service in the position. Chris began in his new role on September 23.

Chris brings a wealth of experience from his time as recreation & facility manager, where he demonstrated strong leadership and organizational skills, managing a wide range of recreation programs and facilities. His responsibilities included overseeing the daily operations of the Johnston Recreation Center, Westfield Gym, and Oasis Water Park. He supervised the cleaning company, assisted with facilities security, created staff and facility schedules, and coordinated park and facility rentals.



Byron Forest Preserve Announces Retirement of Administrative Services Coordinator after 35 years of Service

Michelle Gerke, CPRP, had her official last day at the Byron Forest Preserve District in Byron on September 18, 2024. Michelle began her journey with the forest preserve in 1987 as a contractual employee after graduating high school and for 3.5 decades was

able to serve her community through her work and dedication to the mission of the preserve.

During her time there she obtained her Certified Park and Recreation Professional Certification and served as president of the Northwest Illinois Association of Parks and Recreation. Michelle dedicated her time to this organization by networking and sharing upcoming events and programs to promote all the great things that were happening in the district. She took an active role in shaping the future of the district and what it is today.



Vernon Hills Park District Gets New Executive Director

Matthew LaPorte returns to Vernon Hills Park District as the agency's next executive director. Matt's career in parks and recreation includes over 20 vears of experience.

having worked in several parks and recreation agencies, both locally and outside of Illinois. Most recently, Matt served as recreation director for the Village of Libertyville and superintendent of recreation for the Mundelein Park and Recreation District.

Matt's interest in parks and recreation began during his undergraduate years at the University of New Hampshire, when he studied recreation management. As a student, he began working as a recreation program aide for a local New Hampshire parks and recreation department and fulfilled various volunteering roles working with people with disabilities at several non-profit organizations. After graduating, Matt began his recreation career at the YMCA of Greater Boston as a sports director. Matt furthered his experience by working in parks and recreation in Colorado for eight years where he worked in programming, facility management and special events coordination. Matt and his family moved to Illinois in 2012, and he began working for Vernon Hills Park District. Matt was the first facility manager of Lakeview Fitness Center. He served in the position from 2012-2015, where he guided the facility through its transition from the Central Lake YMCA to the thriving Vernon Hills Park District fitness facility. These life and career experiences have cultivated his leadership skills and diversified his experience. Matt's familiarity with the park district, the community and the surround villages, has prepared him for the challenge of leading the agency.

PEOPLE & PLACES



Bloomingdale Park District Announces The Retirement of Board Commissioner Sebastian "Buzz" Puccio

The Bloomingdale Park District announced the retirement of Board Commissioner **Buzz Puccio**,

an influential leader who has volunteered to serve our community with dedication and commitment for nearly 30 years.

Buzz Puccio's journey in public service began 47 years ago in 1977 and has spanned over four decades, with significant contributions to both the Bloomingdale Park District and the Village of Bloomingdale. His name is synonymous with leadership and service, embodying the spirit of dedication helping to shape our community.

Buzz's remarkable career includes nearly 30 years of service on the Bloomingdale Park District Board of Commissioners, where he has been a guiding force in advancing the district's mission and vision. Serving as the President of the park district from 2009-2019, Buzz led with a vision for a vibrant, inclusive, and dynamic community. His leadership has been instrumental in securing grants for park development, overseeing major renovations, enhancing accessibility, and fostering partnerships with local organizations. In 2018, Buzz received the prestigious IAPD Commissioner of the Year award.

One of Buzz's most notable achievements was leading the successful passage of a \$9.9 million referendum in 2016, the first in 50 years, which provided critical funding for repairs, maintenance, and improvements to park district properties.

Buzz has been recognized as an IAPD "Living Legend" and has presented at the IPRA Leadership Academy, sharing his expertise and passion for community service with others. Under his leadership, the Bloomingdale Park District won the prestigious National Gold Medal Award in 2006, a testament to his vision and dedication.



Executive Director of Vernon Hills Park District Retires

Jeff Fougerousse, executive director of Vernon Hills Park District, is retiring in October 2024 after 15 years of impactful leadership. Joining the district in 2009, Jeff's tenure is marked by significant accomplishments and a strong commitment to the community. His

leadership earned him the Illinois Association of Park Districts' Honored Professional of the Year in 2022.

Jeff was instrumental in securing over \$10 million in grants and alternate revenue, and led key initiatives such as the acquisition of Lakeview Fitness, the Century Park South property, and the completion of several capital improvements, including the Park Maintenance Facility, Sullivan Community Center renovations, and Turtle Creek Waterpark enhancements including a 10,000 square foot sprayground.

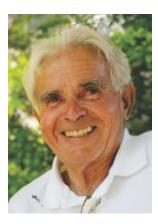
Known for his compassionate leadership, Jeff built strong relationships with constituents, peers, and public officials, fostering partnerships with local organizations, schools, and community groups. He played a vital role in securing partnerships with the local school districts for the district's PALS Before and After School Program and the Turtles Swim Team, while also serving on various community and professional boards, including the Special Recreation of Central Lake County Board and Illinois Park and Recreation Association' Board Chairman.

Under Jeff's leadership, the district received numerous awards, including the National Recreation & Park Association's (NRPA) Gold Medal for Excellence Award in 2021 and three-time Distinguished Accreditation from the Illinois Association of Park Districts. His commitment to fiscal responsibility led to 14 consecutive Government Finance Officers Awards of Excellence. The Family Scholarship Program, benefiting over 400 families, reflects his dedication to community service.

Jeff's influence extends beyond the district, mentoring countless professionals in the parks and recreation field. His legacy as a respected and engaged leader will be deeply missed by his team and the entire community.

PEOPLE & **PLACES**

IN MEMORIAM



Morgan Powell

IAPD's board of trustees and membership would like to extend our condolences to the family of Morgan Powell, who passed away on Sept. 30, 2024.

Morgan served as a commissioner and president of both the Champaign Park District and president of the Illinois Association of Park

Districts' Board of Trustees in 1982. He believed that every resident should have a park nearby where neighbors and kids could play and connect with the world around them. Powell Park in west Champaign is named in his honor for his three decades of volunteerism and leadership.

Morgan was known for being generous, thoughtful and kind. He never passed up an opportunity to give to or help others, whether it be calling in a favor for a friend or giving a child free braces. He credited himself as fortunate, always being in the right place at the right time.



George Longmeyer

IAPD's board of trustees and membership would like to extend our condolences to the family of George Longmeyer, who passed away on October 30, 2024.

George served as president of the Illinois Association of Park Districts' Board of Trustees in 2010. He was

elected to the Schaumburg Park District in 2001 where he served until retired from government in 2021. During his time on the park district board he helped bring a number of projects to fruition including a new sports center, the Kay Wojcik Conservation Area, Atcher Island Water Park, Bison's Bluff Nature Playground, and the renovation of the Schaumburg Golf Club. Upon his retirement from public service in 2021, a lake at the Schaumburg Golf Club was named after him - Lake Longmeyer, that is home to many sleeves of golf balls, a few too many put there by George while playing every weekend with his standing foursome.

Want to Read More?

Keep up with the latest milestones, new hires, promotions and award winners in the Illinois park and recreation industry online. Visit our website, www.ILparks.org, select IP&R Magazine and then People and Places.

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